

**EXECUTIVE REPORT – CORRESPONDENCE SECRETARY**

December 1, 2017

Greetings,

For your information:

- A. All correspondence is Moved, Seconded, and Carried to Receive and File (M/S/C to R&F), unless noted otherwise.
- B. All correspondence is available to Members by request:
  - a. to the Correspondence Secretary, or
  - b. in person at the CUPE Local 2081 Office (Room 224, Young Bldg, Lansdowne).
- C. Generally, office emails are excluded on this Report, due to volume.

**CORRESPONDENCE**

**EDUCATION**

- 1. Workshop notice for Introduction to Stewarding (Sept 21-22) – August 28, 2017
- 2. Letter re: Member Facilitator Invitation – September 25, 2017
- 3. Workshop notice for Introduction to Stewarding (Oct 27-28) – October 18, 2017
- 4. Workshop notice for Retirement Planning (Nov 28-29) – October 18, 2017
- 5. Workshop notice for Steward Learning Series (Nov 3-4) – October 19, 2017
- 6. Workshop notice for Financial Officers (Dec 8-9) – November 20, 2017

**MEMBERS**

- 1. Thank you card from member re: fruit basket – July 20, 2017

CAMOSUN COLLEGE – Human Resources

N/A

CAMOSUN COLLEGE (except Human Resources)

N/A

STUDENT SOCIETY

N/A

CUPE BC

1. Memo re: CUPE BC Committees 2017-2019 Term Call for Nominations – May 23, 2017
2. Letter to Keith Todd, re: appointment to College Committee, COPY – August 28, 2017
3. Letter to Erynne Grant, re: appointment to Library Committee, COPY – August 28, 2017
4. Counterpoint, Summer 2017 – August 30, 2017
5. Letter re: CUPE BC Aubrey Burton/Reg Ford Memorial Scholarship – September 18, 2017
6. Memo re: CUPE BC Per Capita Program Changes – September 25, 2017
7. General mailing package – November 20, 2017

CUPE NATIONAL

1. Mailing Guide – July 2017
2. Mailing Guide – October 10, 2017
3. 2018 International Solidarity Calendar – November 3, 2017
4. Mailing Guide – November 7, 2017

B.C. FEDERATION OF LABOUR

N/A

LABOUR (except CUPE BC, CUPE National, and B.C. Federation of Labour)

N/A

GENERAL

1. Thank you card from Mitzi Dean, BC NDP – no date
2. Sponsorship request for Michael Dunahee Slo-pitch Tournament of Hope, Child Find British Columbia – June 19, 2017
3. Thank you letter from Shelbourne Community Kitchen for \$50 donation – June 21, 2017
4. The Cridge Centre for the Family, July newsletter – June 21, 2017
5. Canadian Burn, Resource Guide, Summer 2017 – August 28, 2017
6. Advertisement: 23<sup>rd</sup> Annual BC Labour Law Review – October 18, 2017
7. The Cridge Centre for the Family, November newsletter – November 10, 2017
8. Letter from Randeep Sarai, Liberal MP for Surrey Center, Chair of the BC Federal Liberal Caucus – November 15, 2017

OUTGOING

1. Letter to Peter Coombes, Job Evaluation Representative, CUPE, re: Review of Joint Job Evaluation Plans, Post-Secondary Support Staff – June 29, 2017
2. Letter to Barbara Severyn, Executive Director, Human Resources Department, Camosun College, re: Executive Board list, COPY – July 17, 2017